



Installation Preparation Checklist:

Helpful tips to make installation day safer, smoother, and faster.

Please review and complete these items before your scheduled installation. Proper preparation helps reduce delays, avoid added moving charges, and protect your site & belongings.

Checklist Item		Best Practices
<input type="checkbox"/>	1. Clear the installation area.	Remove rugs, décor, and everyday items from all work areas so the team has a safe, open space to work.
<input type="checkbox"/>	2. Move furniture ahead of time.	Please have furniture and personal items moved out of the rooms being installed unless moving services were arranged in advance.
<input type="checkbox"/>	3. Don't pile everything onto the bed.	Beds may need to be moved, or rooms may need full access, so don't use the bed as a storage zone.
<input type="checkbox"/>	4. Protect valuables and collectibles.	Place breakables, keepsakes, heirlooms, and other valuable items in a secure area away from the work zone.
<input type="checkbox"/>	5. Take artwork and wall décor down.	Vibrations from tools, hammering, or moving materials can cause framed pieces or wall décor to shift or fall.
<input type="checkbox"/>	6. Empty closets when flooring continues inside.	Remove shoes, bins, and hanging clothes—especially anything touching the floor—so installation can be completed properly.
<input type="checkbox"/>	7. Disconnect electronics in advance.	Unplug, unhook, and preferably remove TVs, computers, gaming systems, speakers, and other electronics before installation day.
<input type="checkbox"/>	8. Keep walkways open.	Our crew may be carrying heavy materials and going in and out many times, so hallways, entries, and paths should stay clear.
<input type="checkbox"/>	9. Secure pets in a safe area.	Please keep pets away from work zones and exterior doors while the crew is onsite to help prevent escapes or injuries.
<input type="checkbox"/>	10. Keep children, elderly family members, and guests out of the work area.	Tools, sharp items, cords, and loose materials can create temporary trip and safety hazards.
<input type="checkbox"/>	11. Plan for noise and limited room access.	Installation can involve tool noise, dust, and temporary room closure, so plan ahead, as needed for comfort and convenience.
<input type="checkbox"/>	12. Review subfloor and access expectations.	Some floor prep needs are only discovered after existing flooring is removed, which may affect timing or additional work.
<input type="checkbox"/>	13. Confirm special instructions before installation day.	Let East Coast know in advance about fragile areas, building rules, parking limits, gate codes, or furniture concerns.
<input type="checkbox"/>	14. Check materials before installation begins.	Please review product selections and visible material concerns before installation, since installed materials are
<input type="checkbox"/>	15. Have payment and final approvals ready upon completion.	Any remaining balances, job approval members, or walk-throughs should be scheduled and ready on the final day of installation.

Questions before installation day? Contact us so we can help you prepare: 321-316-4921